



Office of Public Instruction  
Linda McCulloch,  
Superintendent  
PO Box 202501  
Helena, MT 59620-2501

## Summer Food Service Program Closing Inventory Report

Sponsor Name \_\_\_\_\_ Agreement Number \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Federal Regulations require that the Summer Food Service Program sponsors conduct an ending physical inventory of USDA donated foods remaining at each site operated by the sponsor.

Count the remaining USDA donated foods that were received for the current year Summer Food Service Program and record the amounts (write "0" for items if no inventory remains) after the program has ended.

Mail the completed form to: **Office of Public Instruction, School Nutrition Programs, PO Box 202501, Helena, MT 59620-2501 or Fax (406) 444-2955.**

USDA Donated Food	Quantity Remaining	Units
Apple Slices		
Applesauce		
Apricots		
Bakery Mix		
Beans, Pinto		
Beans, Refried		
Beans, Vegetarian		
Cheese, Sliced		
Cherries, Dried		
Mixed Fruit		
Rotini		
Peaches		
Peanut Butter		
Pears		
Salsa		
Spaghetti Sauce		

I certify that the above listed USDA donated foods are on hand at the end of the Summer Food Service Program and are adequately protected from loss due to improper storage and theft.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_